



MARY MCDONALD

# CONTRACT

CONCERTS | COMPOSER WEEKENDS

## SECTION 1: PAYMENT

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**Booking deposit of \$500\*** payable with signed contract.

*\*Refundable up to six months prior to event*

**Honorarium of \$2500** plus expenses payable by close of your event. This includes concerts, banquet, rehearsals and worship service appearances agreed upon prior to the event. **Fee Total including deposit: \$3000**

**Expenses** (to be reimbursed by church following invoice from Mary's manager)

### Travel & Lodging

Arrangements made by composer/manager.

Travel Reimbursement Invoice will be sent when/if flight is booked  
(flight, mileage, rental car with full insurance/fuel)

### Meals

All meals en route and local will be reimbursed by host church.

## SECTION 2: CONCERT + REHEARSAL NEEDS

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The following will help Mary to do her best for you. Please provide:

— Acoustic piano (*and organ, if used*) In good repair, tuned and located in the center of the platform. Due to the nature of Mary's ministry, it is important that there be good communication and sight lines between the piano and the congregation.

*(Please contact Mary if this presents a problem.)*

— Stand up microphone

## SECTION 3: CANCELLATIONS

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Any expenses incurred, plus half of the composer fee are payable upon cancellation by the host church within six weeks prior to the initial date of the event, unless the event can be rescheduled as agreed upon by both parties. Mary welcomes the opportunity to discuss any further information you might need. Feel free to contact her manager Beth Smith @ 865.384.5855 or [beth@bethsmithcreative.com](mailto:beth@bethsmithcreative.com)

Please make check out to **MARY MCDONALD** & mail to:

Beth Smith, Manager (*do not include Beth's name on check*)

P.O. Box 18415

Knoxville, TN 37928

