



## Commissioned Anthem Information Sheet

*Thank you for your interest in commissioning an original piece of music from Mary McDonald. Please peruse the following document for information regarding the commissioning process. If you find it agreeable or have further questions, feel free to contact her manager via email at [dawn.marymcdonaldmusic@gmail.com](mailto:dawn.marymcdonaldmusic@gmail.com)*

### **Fees:**

The agreed upon amount payable for this commission is as follows:

\$500.00 deposit - *due upon signed contract*

\$2500.00 - *due upon completion*

**\$3000.00 – Fee total**

Mary agrees to deliver the completed choral anthem as per request: *(circle one below)*

### **Original Work:**

Based on suggested scripture

Thematic idea with related scriptures

Text suitable for occasion

### **Hymn Arrangement:**

Altered tune, existing text

New melody, existing text

Text with alternate hymn tune

### **No Preference, Composer's Discretion**

Mary asks that you plan one calendar year ahead of scheduled premiere date at which time you may submit thematic concept, hymn text and suggested scriptures.

Please note: All scripture and texts subject to composer discretion due to the composer's prior works, copyright issues or musical incompatibility.

An unpublished PDF will be delivered to the contact no later than four rehearsals prior to the premiere.

Submissions for publication will be made at the discretion of the composer. In the event of publication, the commissioning organization agrees to purchase the music and safely discard all manuscript copies.

**Additional Instrumentation:** Any additional instrumentation requested will be out-sourced to a third party. A fee will be negotiated, approved, and paid by the commissioning body directly to the arranger.

### **Cancellation Fees:**

Understandably sometimes issues arise that necessitate cancellations.

Cancellation prior to 3 months: The deposit will be retained for compensation.

Cancellation fees based on the amount of work completed are as follows:

Cancellation within 30 days: Fifty percent (50%) of the final fee is due if for any reason the job is canceled before the final stage. One hundred percent (100%) of the total fee is due despite cancellation if the anthem has been completed.